

## Management Team Meeting Outputs – 8 January 2014

**Those present:** Brendan McGuigan, Chief Inspector (BMcG)  
James Corrigan, Deputy Chief Inspector (JC)  
David MacAnulty, Inspector (DMacA)  
Linda Boal, PA (LB)

### 1.0 Minutes

Minutes of the previous meeting were agreed and signed by BMcG.

### 2.0 Matters arising - ISO Clause 5.6.2 (e)

- BI to produce a set of nine month accounts for the next Audit Committee meeting.

### 3.0 Finance and Audit - ISO Clause 5.6.2 (a and d)

- There were no changes to report since the last meeting.

### 4.0 Staff and resource requirements

- MMcV to consider the requirements for support during the maternity leave period of the Business and Communications Support Officer.

### 5.0 Business Manager Update

- The business case for the premises move is currently being drafted for consideration.

### 6.0 Media & Communications

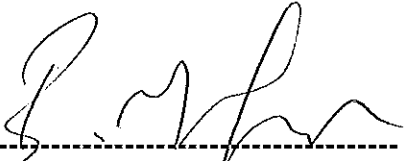
- The Youth Justice Review was published on 17 December 2014.
- The Parole Commissioners, Management of Jurors and Securing Attendance at Court follow-up reviews are planned for publication in the New Year.
- The Forensic Science report will be published once permission is received.

### 7.0 Inspection Programme - ISO Clause 5.6.2 (c)

The inspection programme was discussed with no major issues to address.

### 8.0 AOB

There were no further matters for discussion.



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**Brendan McGuigan**

22/1/14  
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**Date**

Next meeting – Wednesday 22 January 2014 at 10:00am  
Inspector attending – David MacAnulty