

Management Team Meeting Outputs – 25 August 2015

Those present: Brendan McGuigan, Chief Inspector (BMcG)
James Corrigan, Deputy Chief Inspector (JC)
Meloney McVeigh, Business & Communications Manager (MMcV)
Stephen Dolan, Inspector (SD)
Joanne Jamison, FSD (JJ)
Linda Boal, PA (LB)

1.0 Minutes

Minutes of the previous meeting were agreed and signed by Brendan McGuigan.

2.0 Matters arising - ISO Clause 5.6.2 (e)

- None.

3.0 Finance and Audit - ISO Clause 5.6.2 (a and d)

- Joanne Jamison (JJ) distributed papers showing the up-to-date position in respect of resource funding based upon the opening monitoring budget profile. The June re-profiling exercise will be submitted to FSD on Friday 28 August.

4.0 Staff and resource requirements

- A member of CJI staff on long-term sickness absence will return to work this week on an agreed phased return basis.

5.0 Business Manager Update

CJI Pay Remits:

- Work to progress all the Pay Remits is being taken forward by MMcV. Amended outturn figures have been provided by JJ and included in the business cases.

6.0 Media & Communications

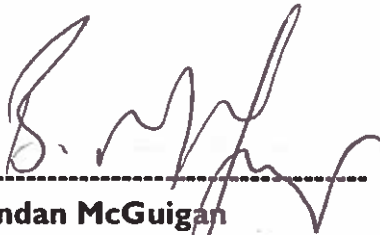
- Permission to publish the Adult Safeguarding report has been received from the Minister. The report is ready for publication in early Sept.
- The Minister has agreed publication of the PSNI Contact Management FUR (Answering the Call) which has been designed with publication planned for early September.
- PPS Giving of Reasons FUR (Telling them Why) and Youth Justice Review recommendations monitoring report are with MMcV for proofing prior to submission to the Minister.
- The Maghaberry Prison inspection report is going through the factual accuracy process and will then be proofed for Ministerial submission.

7.0 Inspection Programme - ISO Clause 5.6.2 (c)

- The inspection programme was discussed with no major issues to address.

8.0 AOB

- There were no further points for discussion.



Brendan McGuigan

10/9/2015.

Date

Next meeting – Thursday 10 September 2015 at 10:00am
Inspector attending – David MacAnulty