

Management Team Meeting Outputs – 14 October 2015

Those present: James Corrigan, Deputy Chief Inspector (JC)
Meloney McVeigh, Business & Communications Manager (MMcV)
David MacAnulty, Inspector (DMacA)
Linda Boal, PA (LB)

Apologies Brendan McGuigan, Chief Inspector (BMcG)
Joanne Jamison, FSD (JJ)

1.0 Minutes

Minutes of the previous meeting were agreed and signed by JC.

2.0 Matters arising - ISO Clause 5.6.2 (e)

- None

3.0 Finance and Audit - ISO Clause 5.6.2 (a and d)

- Joanne Jamison (JJ) supplied papers to MMcV showing the up-to-date position in respect of resource funding based upon the June monitoring budget profile. There were no significant changes since the last meeting.
- Work is ongoing on the DOJ Scenario planning exercise to detail the impact of 5% and 10% cuts to the current 2016-17 baseline. This return is due to be submitted 21 October 2015.
- There is a query around the refund from LPS which JJ is investigating.

4.0 Staff and resource requirements

- No points for discussion.

5.0 Business Manager Update

- The Grade C and the Inspector's pay remits have been approved and the arrears should be in the October salaries.
- MMcV has made enquiries regarding the up-to-date position in respect of the NICS pay remit business case and is awaiting a response. MMcV will update staff once a response has been received.
- The SCS pay remit is being progressed.
- The Corporate and Business Plan is almost ready to go to sponsor branch and then to the Minister.

6.0 Media & Communications

- The Telling Them Why follow-up review will be published tomorrow.
- The first designed version of the Maghaberry Prison report has been received and publication is planned for week commencing 2 November.

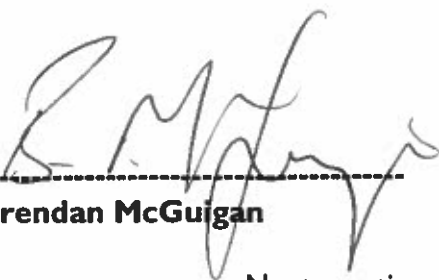
- The File Quality, Youth Justice and Volume Crime reports are being proofed in preparation for Ministerial submission.

7.0 Inspection Programme - ISO Clause 5.6.2 (c)

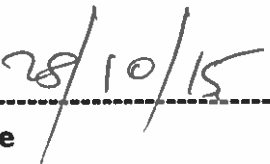
- The inspection programme was discussed with no major issues to address.

8.0 AOB

- There were no further points for discussion.



Brendan McGuigan



Date

Next meeting – Wednesday 28 October 2015 at 10:00am
Inspector attending – Bill Priestley