

Management Team Meeting Outputs – 11 November 2015

Those present: James Corrigan, Deputy Chief Inspector (JC)
Meloney McVeigh, Business & Communications Manager (MMcV)
Stephen Dolan, Inspector (SD)
Joanne Jamison, FSD (JJ)
Linda Boal, PA (LB)

Apologies Brendan McGuigan, Chief Inspector (BMcG)

1.0 Minutes

Minutes of the previous meeting were agreed and signed by JC.

2.0 Matters arising - ISO Clause 5.6.2 (e)

- Actioned – document re Annual Report received.

3.0 Finance and Audit - ISO Clause 5.6.2 (a and d)

- Joanne Jamison (JJ) distributed papers showing the up-to-date position in respect of resource funding based upon the June monitoring budget profile.
- JJ advised that the 2015-16 January monitoring round has been submitted.
- The DoJ scenario planning exercise commissioned for the 2016-17 budget was submitted advising of projected savings against the 2015-16 opening budget. This would include accessing the VES scheme. Further savings would not be possible without compulsory staffing cuts in the Inspection Team which would have a severely detrimental impact on CJI's ability to function.
- The current legal challenge has been flagged as a potential pressure which may extend in the 2016-17 year.

4.0 Staff and resource requirements

- There were no points for discussion.

5.0 Business Manager Update

- The NICS pay remit has been approved and payments should be made in the November salaries.
- The SCS pay remit is being progressed.

6.0 Media & Communications

- The Maghaberry Prison inspection report was published on 5 November. A press conference was held in the city centre with pre-briefs held in advance. There was substantial media coverage of the publication with coverage on national and local TV, national and local press and radio.
- CJI will present on the Maghaberry report to the Justice Committee on the afternoon of Thursday 12 November.

- A presentation will also be made to the Committee for the Environment on the morning of Thursday 12 November on the NIEA Environmental Crime Unit.
- The File Quality inspection is with the Minister for permission to publish. The report is being designed and proofed for publication.
- The Youth Justice Review and Volume Crime reports are being proofed in preparation for Ministerial submission.
- The CJI Corporate and Business Plan is being prepared to be sent to the Minister by the end of November.
- The Prisoner Recalls and Police Custody reports are planned for publication in January.

7.0 Inspection Programme - ISO Clause 5.6.2 (c)

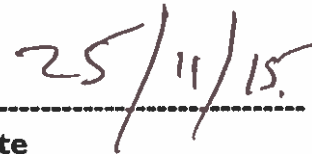
- The inspection programme was discussed with no major issues to address.

8.0 AOB

- There were no further points for discussion.



Brendan McGuigan



Date

Next meeting – Wednesday 25 November 2015 at 2:00pm
Inspector attending – Stephen Dolan