

Management Team Meeting Outputs – 25 November 2015

Those present: Brendan McGuigan, Chief Inspector (BMcG)
James Corrigan, Deputy Chief Inspector (JC)
Meloney McVeigh, Business & Communications Manager (MMcV)
Stephen Dolan, Inspector (SD)
Joanne Jamison, FSD (JJ)
Linda Boal, PA (LB)

1.0 Minutes

Minutes of the previous meeting were agreed and signed by BMcG.

2.0 Matters arising - ISO Clause 5.6.2 (e)

- None

3.0 Finance and Audit - ISO Clause 5.6.2 (a and d)

- Joanne Jamison (JJ) distributed papers showing the up-to-date position in respect of resource funding based upon the June monitoring budget profile. There were no significant changes since the previous meeting.

4.0 Staff and resource requirements

- JC has completed the workforce planning exercise and will present this at the staff meeting tomorrow.

5.0 Business Manager Update

- The Corporate and Business plan is being finalised for publication.

6.0 Media & Communications

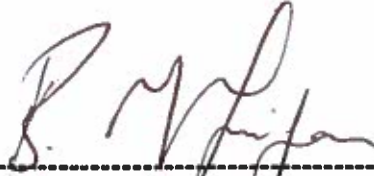
- CJI presented the Maghaberry report to the Justice Committee and the Environmental Crime report to the Environment Committee on Thursday 12 November.
- The File Quality inspection will be published 26 November.
- The Youth Justice Review and Volume Crime reports are being proofed in preparation for Ministerial submission.
- The Prisoner Recalls and Police Custody reports are planned for publication in January.

7.0 Inspection Programme - ISO Clause 5.6.2 (c)

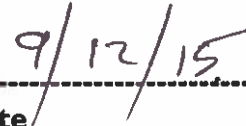
- The inspection programme was discussed with no major issues to address.

8.0 AOB

- There were no further points for discussion.



Brendan McGuigan



Date

Next meeting – Wednesday 9 December 2015 at 1:30pm
Inspector attending – Bill Priestley