

Management Team Meeting Outputs – 23 July 2014

Those present: Brendan McGuigan, Chief Inspector (BMcG)
James Corrigan, Deputy Chief Inspector (JC)
Meloney McVeigh, Business & Communications Manager (MMcV)
Linda Boal, PA (LB)

Apologies: Joanne Jamison, FSD (JJ)
Bill Priestley, Inspector (BP)

1.0 Minutes

Minutes of the previous meeting were agreed and signed by BMcG.

2.0 Matters arising - ISO Clause 5.6.2 (e)

None

3.0 Finance and Audit - ISO Clause 5.6.2 (a and d)

- Joanne Jamison (JJ) provided papers showing the up-to-date position in respect of resource funding, opening budget 2014-15, 2015-16 budget, Annual Report and Accounts, prompt payments, Account NI KPIs and FSD KPIs. MMcV presented the papers on her behalf.

4.0 Staff and resource requirements

- JC, MMcV and JJ will meet with sponsor department regarding the 2015 budget profile later today.

5.0 Business Manager Update

- Permission to publish the 2014 Business Plan has been received. The document will be published on the website week commencing 28 July.

6.0 Media & Communications

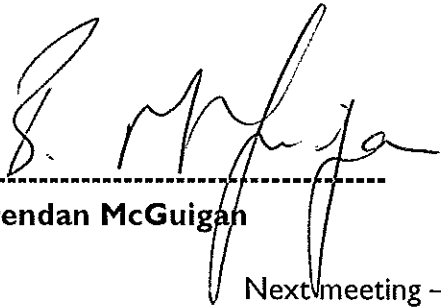
- The Annual Report and Accounts was published on the CJI website and distributed Thursday 10 July.
- Permission to publish State Pathology has been received and the report will be published week commencing 4 August.
- The Serious and Organised Crime report is being prepared for submission to the Minister.

7.0 Inspection Programme - ISO Clause 5.6.2 (c)

- The inspection programme was discussed with no major issues to address.

8.0 AOB

- There were no further points for discussion.



Brendan McGuigan

3/9/14

Date

Next meeting – Wednesday 13 August 2014 at 10:00am
Inspector attending – Ian Cameron