

## MASRAM Inspection implementation plan

Theme	Accepted Yes/No	How recommendation will be implemented	Lead responsibility for implementation	Implementation Timeframe 1 <sup>st</sup> Report due
<p><b><u>Theme 1</u></b></p> <p><b>Putting Arrangements on a statutory footing Key recommendation 1.</b></p>	Yes	To be considered by Northern Ireland Office with input from NISOSMC and other relevant agencies. Criminal Justice Policy Division to prepare proposal paper.	Northern Ireland Office	December 2005
<p><b><u>Theme 2</u></b></p> <p><b>Extending Arrangements</b></p>				
<ul style="list-style-type: none"> <li>• To include violent offenders (key rec.2)</li> </ul>	Yes	Northern Ireland Office to address in conjunction with theme 1	Northern Ireland Office	December 2005
<ul style="list-style-type: none"> <li>• Supervised parole system</li> </ul>	Yes	This issue should be addressed in the ongoing sentencing review being undertaken by the Northern Ireland Office	an Northern Ireland Office	December 2005
<ul style="list-style-type: none"> <li>• Cross border dangerous offender register (rec. 4)</li> </ul>	Yes	Work on the development of a Memorandum of Understanding is presently being undertaken between ROI Department of Justice, British Home Office and the Northern Ireland with input being provided by An Garda Siochana, Police Service of Northern Ireland and Probation Service within each jurisdiction	Northern Ireland Office to make enquiry on progress	September 2005

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<ul style="list-style-type: none"> <li>Restricted hospital patients (rec.29)</li> </ul>	Yes	Matter to be addressed by Co-ordinator in conjunction with Shannon Clinic, Muckamore Hospital, Department of Health Social Services and Public Safety.	NISOSMC Co-ordinator	September 2005
<p><b><u>Theme 3</u></b></p> <p><b>Case Management</b> <b>Key recommendation 3 &amp; 4</b></p>				
<ul style="list-style-type: none"> <li>Manage cases at the lowest possible level (key rec. 3)</li> </ul>	Yes	System to be developed by the Policy and Practice Sub Committee that will ensure resources are focused on those who really pose a serious risk to the public as defined by the MASRAM manual.	Policy and Practice Sub Committee	September 2005
<ul style="list-style-type: none"> <li>Introduction of a case management system (key rec. 4)</li> </ul>	Yes	Co-ordinator to work with PSNI MASRAM Unit on the development of <ul style="list-style-type: none"> <li>(a) A robust case management system that will make use of both VISOR and the police ICIS systems.</li> <li>(b) A data management system that will provide information on statistical information.</li> </ul>	MASRAM Unit  NISORMC Co-ordinator	September 2005  September 2005
<ul style="list-style-type: none"> <li>Inter-agency case management system to be applied to category 3 cases (key rec. 4)</li> </ul>	Yes	Scoping exercise to be carried out and standards developed by PBNI, PSNI and NI Prison Service	NISOSMC Co-ordinator	September 2005
<ul style="list-style-type: none"> <li>Introduction of case management standards (key rec. 4)</li> </ul>	Yes	As above.	NISOSMC Co-ordinator	September 2005

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<ul style="list-style-type: none"> <li>• Unadjudicated offenders (rec.1)</li> </ul>	Yes	Policy and Practice Sub Committee to determine when and how unadjudicated offenders can be brought into the MASRAM process.	Policy and Practice Sub Committee	November 2005
<ul style="list-style-type: none"> <li>• Offenders in custody (rec. 3, 15, 17 &amp; 18)</li> </ul>	Yes	As the present MASRAM arrangements apply only to offenders who is either about to return to the community or who are already living in the community the question of whether or not other prisoners should be involved arises. Prison Service, Police and Probation to discuss and present proposals to the NISOSMC.	Research Sub Committee	September 2005
<ul style="list-style-type: none"> <li>• Formal referral process (rec. 6)</li> </ul>	Yes	High Risk Sub Committee in conjunction with the Police MASRAM Unit to develop a formal referral system for all category 3 cases.	High Risk Sub Committee	September 2005
<ul style="list-style-type: none"> <li>• Number of cases at ASORMC's and High Risk Review meetings (rec.13)</li> </ul>	Yes	Co-ordinator to meet with the ASORMC chairpersons and High Risk Review chairperson and develop a system that will ensure the number of cases discussed at meetings is limited to a manageable number.	NISOSMC Co-ordinator	September 2005
<ul style="list-style-type: none"> <li>• Offender participation in process (rec.18b &amp; 19)</li> </ul>	Yes	Policy and Practice Sub Committee to review present practice and make recommendation to NISOSMC if any change in practice should now be considered.	Policy and Practice Sub Committee	November 2005

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<ul style="list-style-type: none"> <li>Dealing with lack of consensus (rec.20)</li> </ul>	Yes	Policy and Practice Sub Committee to investigate why this matter has arisen and report to NISOSMC.	Policy and Practice Sub Committee	November 2005
<ul style="list-style-type: none"> <li>Acceptance of agency responsibilities (rec.22)</li> </ul>	Yes	Terms of Reference to be developed for (a) ASORMC's (b) NISOSMC These should be agreed and signed off by each relevant agency.	NI Prison Service	November 2005
<ul style="list-style-type: none"> <li>Role of designated risk manager (rec.23)</li> </ul>	Yes	The role and responsibilities of Designated Risk Managers has been set out in the Practice Guidelines. The Training Sub Committee are to be tasked ensuring that Designated Risk Managers receive relevant training and progress reports made to each meeting of NISOSMC.	Training Sub Committee	November 2005
<ul style="list-style-type: none"> <li>Process V Victim centred approach to risk management (rec.24)</li> </ul>	Qualified Yes	The MASRAM process is aimed at protecting the public or specific members of the public from the risk posed by individual sex offenders. It is not designed to provide any service to those who have already been victims of sexual assault. (a) Those involved in the MASRAM process will be provided with some training on Victim Awareness. (b) Any Publications or contacts with the media will reflect that awareness.	Training Sub Committee  Media and Publicity Sub Committee	November 2005  November 2005

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<ul style="list-style-type: none"> <li>Involvement of Hostel managers and staff (rec.25)</li> </ul>	Yes	To be addressed by the Co-ordinator in conjunction with the Policy and Practice Sub Committee and following consultation with the ASORMC chairpersons and the Accommodation Sub Committee. Proposal to be made to the NISOSMC.	NISOSMC Co-ordinator	November 2005
<ul style="list-style-type: none"> <li>Possible use of electronic tagging (rec.27)</li> </ul>	Yes	Probation Board to consult with N.I. Prison Service and present a proposal paper to the NISOSMC for consideration. Other issues such as use of the Polygraph should also be considered.	Probation Board N.I.	November 2005
<p><b><u>Theme 4</u></b></p> <p><b>Information Gathering/ Sharing</b></p>				
<ul style="list-style-type: none"> <li>Proactive Information sharing Core-agencies (rec.14)</li> </ul>	Yes	<p>Training Sub Committee in conjunction with the Policy and Practice Sub Committee to address the issue of proactive information sharing in both the training plan and in the practice guidelines for 2005. Each sub committees to present paper to the NISOSMC.</p> <p>Co-ordinator to explore whether further opportunities exist for the agencies involved in MASRAM to be more proactive in sharing information.</p>	<p>Training Sub Committee &amp; Policy and Practice Sub Committee</p> <p>NISOSMC Co-ordinator</p>	<p>November 2005</p> <p>November 2005</p> <p>November 2005</p>
<ul style="list-style-type: none"> <li>Protocols with non core-agencies (rec.16)</li> </ul>	Yes	Co-ordinator to begin negotiations with none core-agencies towards the development of protocols and terms of reference.	NISOSMC Co-ordinator	November 2005

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<p><b><u>Theme 5</u></b></p> <p>Structure and Representation Key recommendation 5</p>				
<ul style="list-style-type: none"> <li>• Establishment of a Co- located Public Protection Team (key rec. 5)</li> </ul>	Yes	Co-ordinator to form a sub committee to carry out a feasibility study and to present some recommendations to NISOSMC. Agencies involved to include PBNI, PSNI, NIPS and Social Services	NISOSMC Co-ordinator	December 2005
<ul style="list-style-type: none"> <li>• Rationale for agency participation (rec.5)</li> </ul>	Yes	Co-ordinator to have this issue considered by the sub committee formed to carry out feasibility study On the formation of a Public Protection Team (as above).	NISOSMC Co-ordinator	December 2005
<ul style="list-style-type: none"> <li>• Criminal Justice Voluntary sector engagement (rec.5 &amp; 28)</li> </ul>	Yes	Co-ordinator to have this issue considered by the sub committee formed to carry out feasibility study on the formation of a Public Protection Team (as above)	NISOSMC Co-ordinator	December 2005
<ul style="list-style-type: none"> <li>• PSNI internal structure (rec.7 &amp; 8)</li> </ul>	Yes	To be addressed within PSNI (Criminal Justice Department and Crime Operations Department) and reported on to the NISOSMC	MASRAM Unit	November 2005
<ul style="list-style-type: none"> <li>• Training issues (rec.26)</li> </ul>	Yes	Training plan to be reviewed by the Training Sub Committee in light of this recommendation.	Training Sub Committee	November 2005

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<p><b><u>Theme 6</u></b> Financial Implications</p>		Each of the reports emanating from the various actions identified should include a report on financial implications and where possible a costing.	Each person with Lead responsibility for implementation	Within each report
<p><b><u>Theme 7</u></b> Administrative Processes and Documentation Key recommendation 6</p>				
<ul style="list-style-type: none"> <li>• Application of VISOR IT System (key rec. 6)</li> </ul>	Yes	Progress to be reported to each meeting of NISOSMC	MASRAM Unit	June 2005
<ul style="list-style-type: none"> <li>• Annual Business Plans and Annual Reports (rec.9 &amp; 10)</li> </ul>	Yes	<p>(a) The Co-ordinator in conjunction with each of the subcommittees should prepare an annual business plan to run from January of each year.</p> <p>(b) The Co-ordinator in conjunction with the Media and Publicity Sub Committee will Produce an Annual Report for publication in June of each year.</p>	NISOSMC Co-ordinator	December 2005  June 2005

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<ul style="list-style-type: none"> <li>Design and accuracy of information on forms (rec.11)</li> </ul>	Yes	Co-ordinator to consult with the ASORMC chairpersons and produce new forms that will ensure accuracy of information being recorded.	NISOSMC Co-ordinator	November 2005
<ul style="list-style-type: none"> <li>Risk Matrix 2000 (rec.12)</li> </ul>	Yes	Co-ordinator to consult with the ASORMC chairpersons and the Police MASRAM Unit to ensure that all areas are using a standard version of the Matrix 2000. The form used will have only three categories of risk until the issue of whether or not violent offenders are to be included is addressed.	NISOSMC Co-ordinator	November 2005
<p><b><u>Theme 8</u></b></p> <p>Legislation Key recommendation 7</p>				
<ul style="list-style-type: none"> <li>Civil Preventative Orders (SOPO &amp; ROSHO)</li> </ul>	Yes	<p>(a) Issue to be addressed by Training Sub Committee for those involved in MASRAM process.</p> <p>(b) Consideration to be given to having the matter addressed within PSNI who have responsibility for making final decisions on applications.</p>	<p>Training Sub Committee</p> <p>Criminal Justice Department</p>	<p>November 2005</p> <p>November 2005</p>



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<ul style="list-style-type: none"> <li>• Notification requirements (rec.2)</li> </ul>	Yes	Police MASRAM Unit to produce some clear guidance on the legislative position on when an offender becomes subject to notification requirements and provide same to the NISOSMC	MASRAM Unit	September 2005
<ul style="list-style-type: none"> <li>• Fulfilling existing statutory roles (rec.21)</li> </ul>	Yes	Policy and Practice Sub Committee to investigate the background to this recommendation then produce guidance relevant to their findings.	Policy and Practice Sub Committee	