

JOINT CJINI/RQIA INPECTION OF ROE HOUSE – ACTION PLAN

Rec No.	Recommendations	Responsibility	Action Required	Target
1.	To reduce the potential risk for the transmission of infection, a review of the use and effectiveness of the disinfectant foot mats should be carried out, based on the level of activity and the potential risk for transmission of infection.	Estate Management and Estate Advisor	Mat at grille cleaned daily with dry mat at circle side to allow personnel entering Roe 3&4 to dry feet. Order issued each month.	Actioned
2.	Bacterial analysis should be carried out on similar areas so that a comparison can be made to determine if the cleaning processes in place are effective. Furthermore, the inspection team recommend that the need for environmental swabbing and air sampling be reviewed and advice sought from the SEHSCT Infection Prevention and Control Team.	Health and Safety Adviser	At present, the same areas are checked as part of the bacterial analysis survey. A review will be carried out in relation to the continued practice of these surveys. In addition, an agreed location sheet for both swab and air monitoring points is in place.	Actioned
3.	When cleaning, particular attention should be paid to hand touch points as there is a greater risk of transmission of bacteria from hand contact in frequently used areas.	Estate Management & Industrial Cleaners	The bacterial analysis survey samples hand touch areas. Contractors have been reminded.	Actioned
4.	Regular and effective cleaning of prisoners cells should be undertaken. This is particularly important when cells are being deep cleaned. Flooring which is	Estate Management & Industrial Cleaners	The effective cleaning of cells is already in place and suitably trained professional cleaners are employed. The regularity of the cleaning is determined/constrained by the availability of	To be considered at end of protest.

	permanently stained should be repaired or replaced.		cellular accommodation. The permanent staining of floors will be reviewed when the protest has ended.	
5.	Appropriate sanitary facilities, with a functioning water supply, should be available in cells to encourage hand washing, cleaning and for the correct disposal of body waste.	Estate Management	No action can be taken due to the ongoing disruption. However, when the protest ends, sanitary facilities will be made available in cells. Currently, all protesting prisoners are regularly asked if they wish to end their protest and have sanitary ware re-installed in their cell.	To be actioned at end of protest
6.	Prison staff need to continually assess the condition of the fabric of the cells for deterioration of surfaces. Unsealed surfaces and areas of rust are not impervious to moisture and cannot be effectively cleaned.	Estate Advisor & Industrial Cleaners	Industrial cleaners will report any obvious deterioration in the fabric to the estate advisor. A cleaning schedule and audit is in place.	Actioned
7.	Toilets should be provided with a lid to prevent potential airborne contamination of the environment.	Residential PO, Gov and Works Department	Missing toilet seats were replaced, where appropriate. The wc pans which were installed in these areas have vulcanised rubber pads as opposed to toilet seats and, therefore, lids cannot be fitted. However, given that the toilets installed are Home Office Approved (HOA), it has been agreed not to install a different type of toilet.	Actioned.
8.	The current practice of providing toilet rolls to prisoners should be reviewed, as this has the potential for cross contamination from the toilet roll to the hands of the prisoners and staff.	Local Management Residential PO and Gov	Toilet rolls are issued to individual prisoners for use in their own cell. In addition, prisoners are provided with packets of sterile wipes. Toilet rolls are provided in the cubicle.	Actioned
9.	Air vents should be cleaned to allow them to function effectively.	Works Department	Vents are checked and cleaned or replaced if necessary.	Actioned
10.	The integrated kitchen and laundry area, and associated equipment, including the hot water geyser, should be cleaned on a	Estate Adviser, Industrial cleaners	These are industrially cleaned on a regular basis. The use, cleanliness and servicing of equipment is monitored and reviewed on a regular basis.	Actioned

	regular basis and serviced as required.			
11.	Personal clothing should be washed at the correct temperature, and guidance should be sought from laundry staff and the SEHSCT infection prevention and control team.	Residential PO and Gov. Local Health and safety.	Guidance was sought. A notice, advising prisoners how to wash their clothes, whilst taking cognisance of the manufacturers recommendations has been displayed in the laundry area in Roe House.	Actioned
12.	The staff kitchen should not be used as a storage area.	Local Management Residential PO and Gov	An alternative storage area has been identified for use.	Actioned
13.	Regular temperature checks should be carried out on the fridge and washing machines.	Local Management Residential PO and Gov. Works Department	This recommendation is not accepted as food is not normally stored in this fridge and any food that is would only be there for a short period of time.	Not accepted
14.	Cleaning equipment should be clean, with surfaces sealed and intact. Wooden brush and floor scraper shafts which are unsealed and can act as a reservoir. These cannot be effectively cleaned and should be replaced.	Local Management Residential PO	Cleaning equipment with wooden shafts have been removed from Roe House. Equipment used by the industrial cleaners is aluminium handled. Items in Roe 1&2 will also be replaced.	Actioned
15.	To prevent the transmission of bacteria, cleaning cloths provided for prisoners should be single use and disposed of after every use.	Local Management Residential PO	Single use, disposable cleaning cloths are now in use throughout Roe House. Orderlies have been issued with disposable clothes	Actioned
16.	A systematic approach to the cleaning process is required. Schedules should be provided, which include cleaning frequencies, areas, fixtures and fittings to	Estate Management & FM Cleaners	Proper cleaning schedules are now in place.	Actioned

	be cleaned. Validation checks should be undertaken by managers of the external company. These should be shared with the NIPS on a regular and ongoing basis.			
17.	The governor should contact the supplies department and ensure that equipment supplied to the prison has not exceeded its expiry date.	Local Management & Central Stores	Local management to liaise with central stores to ensure that all cleaning and hygiene products provided are in date.	Actioned
18.	Longer length nitrile gloves should be available to provide extra protection, if required.	Local Management	A review of this matter was carried out last year and it was decided after discussions with staff that this was not always suitable, however, this matter will be kept under review.	Actioned
19.	The footwear contamination area should be cleaned, and the staff encouraged to use these facilities.	Estate Management and FM Cleaners	Cleaning schedule and audit in place.	Actioned
20.	The use of plastic overshoes should be reviewed as this has the potential to cause airborne dispersal of microorganisms when removed, due to the elastic trim expanding and contracting sharply.	Local Management	Plastic overshoes are no longer in general use.	Actioned
21.	Gloves should only be worn when there is a risk of transmission of bacteria or contamination, and should not be used on a continuing basis.	Local Management Residential PO	To minimise the potential for transmission of bacteria or contamination, staff have been advised to: <ul style="list-style-type: none"> • wear gloves at all times on the landing. • change gloves frequently • wash hands regularly as per health and safety notices 	Actioned
22.	Gloves should be changed and disposed if contaminated, or following a task. Hand washing should be carried out prior to putting on and after removing gloves, to reduce the bacterial load present.	Local Management Residential PO	As above	Actioned

23.	Protective waterproof suits should be removed prior to leaving the area, before leaving the unit for lunch, or at the end of a shift. Contaminated clothing should be removed immediately to prevent cross-contamination and reduce any potential risk to the staff member.	Local Management Residential PO	Staff are required to remove personal protective equipment (PPE) before leaving Roe House.	Actioned
24.	Belt attachments should be provided to all officers. It is important that officers are informed that these should be cleaned on removal as they could become contaminated and act as a vehicle for the transmission of microorganisms.	Local Management Residential PO	Sterile wipes are available to clean the provided belts. This message will be reinforced during residential staff meetings. Four staff awareness sessions are planned for February and March.	Ongoing
25.	Prison Officers require the necessary knowledge in the correct use of PPE. The incorrect use of PPE can increase the risk of transmission of bacteria to the person wearing the equipment by cross-contamination.	Local Management	This is contained in the NIPS Dirty Protest and Faecal Contamination Policy. Nursing staff have and will continue to deliver information awareness sessions to staff. Four staff awareness sessions are planned for February and March.	Ongoing
26.	Hand hygiene should be carried out in situations where hands are or may be contaminated, such as prior to and after removal of gloves/protective equipment and prior to and after removal of gloves/protective equipment and prior to and after carrying out a specific task, i.e. serving food.	Local Management Residential PO and local H&S	This is contained in the NIPS Dirty Protest and Faecal Contamination Policy. Four staff awareness sessions are planned for February and March. In addition H&S will provide a small booklet to each landing. Different coloured gloves have been issued for serving meals.	Ongoing
27.	Prison officers should use the hand washing sink in the footwear decontamination area. The sink should be cleaned and the taps changed to elbow operated taps in order to promote and encourage effective hand hygiene.	Estate Management & FM Cleaners	Taps are now in place and are subject to the cleaning schedule.	Actioned

28.	The hand washing sink in the staff kitchen should not be used to wash hands after working in a potentially contaminated area. Gloves must always be removed prior to hand washing.	Local Management Residential PO and Gov	A hand washing sink is provided in the stores area on Roe 3 and the sluice room on Roe 4. The H&S notice displayed also reinforces good hand hygiene practices. Cleaning schedule and audit in place	Actioned
29.	Prison officers who serve food service must receive training on basic food hygiene.	Local Management Residential PO and Gov	This course is available through the main kitchen. 16 officers are trained in food hygiene. In addition to the staff who are trained, there are also a number of orderlies who have received the same training.(Due to staff rotation it will be necessary to continue on with this training on a rolling basis	Actioned
30.	The preparation areas and food trolley should be cleaned on a regular basis to prevent build up of bacteria and to maintain a safe environment.	Estate Management & FM Cleaners	Cleaning schedule and audit in place	Actioned
31.	Food products should be stored in sealed, airtight, easily cleanable containers to prevent access from insects/bacteria. Food products should be stored in line with manufacturer's instructions, and maintained at the appropriate temperature (i.e. sauces should be kept under refrigerated conditions) to prevent the growth of bacteria.	Local Management Residential PO and Gov v	Sealed, airtight, easily cleanable click containers, in which to store bread or other unused food products, are now in place. Sauces are now stored appropriately.	Actioned
32.	The packaging and serving of food should be reviewed by prison management	Local Management	Food is now being served and stored in appropriate containers.	Actioned
33.	Waste bags should be collected on a daily basis to reduce clutter, prevent the build up of foul odours and to remove contaminated items.	Estate / local Management	This is the current practice, however cleaners will be reminded.	Actioned
34.	In the absence of in-cell sanitation facilities the contents of the chamber pots should be removed from cells on a daily	Local Management Residential PO	A cleaning schedule and audit is now in place	Actioned

	basis, or more frequently if required. The chamber pot should be cleaned to prevent the build up of foul odours and fluids.			
35.	Waste bins should be cleaned regularly to ensure a safe environment is maintained.	Local Management & FM Cleaners	A cleaning schedule and audit is now in place	Actioned
36.	Waste bins should be enclosed to reduce odour and the risk of harm from contaminated items.	Local Management Residential PO	We will consider the feasibility of replacing any relevant bin containers with lids. Contaminated items are placed in the appropriate contaminated waste bags and placed in designated contaminated/clinical waste bins for daily collection. Notices to this effect have been issued.	Actioned
37.	Issues around the daily assessment of all prisoners on dirty protest by healthcare staff should be resolved. Prisoners currently on dirty protest who have healthcare problems should have an assessment by healthcare staff daily or more frequently if required.	NIPS Healthcare Manager	Prisoners will be seen where there is a clinical need. All prisoners have daily access to triage and GP when requested. There is no requirement for prisoners on a dirty protest to be seen routinely.	Actioned
38.	Training in infection prevention and control must be provided to prison officers to ensure good practice and to reduce the risk of transmission of infection.	NIPS Healthcare Manager	Infection prevention and control awareness has been delivered by the SEHSCT. Further training sessions can be facilitated on request.	Ongoing